



History Center of Olmsted County Volunteer Application

1195 West Circle Drive SW, Rochester, MN 55902

507-282-9447
volunteer@olmstedhistory.com

01/07

Name _____ Date _____

Address _____

City _____ State _____ Zip _____

Email _____ Phone _____ Cell Ph. _____

Best time to reach you _____ Birthday (optional): month _____ day _____

Emergency Contact _____ Phone _____

Are you a member of HCOC? Yes NO Would you like membership information? Yes NO

Availability: Start date _____ End date _____ .

How often are you interested in volunteering?
 Daily Weekly Monthly Special Events
Preferred Hours (Mark all that apply)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning 9:00 – 12:00						
Afternoon 1:00 – 5:00						

Special Events only _____ Need flexible schedule _____ (**Other Hours available by arrangement.**)

Educational Background _____

Name of school if you are attending now: _____

Occupational Background _____

Previous Volunteer Experience _____

Please share any physical limitations that may influence your volunteer activities.

How did you learn of the volunteer opportunities at HCOC? _____

Please list the name of two personal references and their phone numbers.

1. _____ 2. _____

I certify that the statements made in this application are true and have been given voluntarily. I also understand that I will not be paid for my services as a volunteer.

Your Signature _____ Date _____

Applicants under the age of 18 must have this application signed by their parent or guardian.

This applicant has my permission to volunteer at the History Center of Olmsted County.

Signature _____ Date _____

Volunteer Interest and Skill Survey

Please check your skills, hobbies and interests.

General Skills (Check all that apply to your volunteer experience)	Highly Skilled	Some Experience
Support Services		
Receptionist		
Clerical tasks		
Mailings		
Host/Hostess		
Sales		
Fundraising		
Publicity/Marketing		
Photography		
Graphic Design		
Special Events Management		
Set-up/ Takedown		
Sewing (Costumes/ Uniforms)		
Library/ Archives		
Historical Research		
Genealogy		
Library Patron Assistance		
Indexing		
Cataloging		
Transcribing		
Photo Collections		
Proof reading		
Education		
Docent (Guide)		
Teaching		
Curriculum		
School Tours		
Adult Tours		
Demonstration/Display		
Vintage Baseball (1860 Rules)		
Historical Reenactment		
Theatre		

Curatorial		
Exhibit Development		
Preservation		
Museum Artifacts		
Research		
Collection Inventory		
Maintenance/ Grounds Keeping		
Carpentry		
Painting		
Mechanic		
Electrical		
Masonry		
Horticulture		
Gardening		
Miscellaneous		
Military History		

Computer Skills (Check all that apply to your volunteer experience)	Highly Skilled	Some Experience
Databases		
Spreadsheets		
Word Processing		
Publishing programs		
Digital Imaging		
Photo Editing		
Desktop Publishing		
Web Development		
Other (Please specify)		